



**ELECTION COUNSEL  
GOVERNMENT AGENCY VOTER REGISTRATION PROGRAM**

Project Vote is looking for an Election Counsel to work within our Government Agency Voter Registration Program. This Program is an effort to ensure compliance with Section 5 and 7 of the National Voter Registration Act (NVRA), which requires states to offer meaningful voter registration opportunities to individuals when they interact with state departments of motor vehicles, and to clients and applicants of public assistance programs. The Election Counsel's work may include litigation, negotiation, legal research, and legislative and administrative advocacy. The Election Counsel works closely with colleagues who have complementary skills.

Project Vote is a national nonpartisan, nonprofit 501(c)(3). Project Vote's mission is to build an electorate that accurately represents the diversity of America's citizenry, and to ensure that every eligible citizen can register, vote and cast a ballot that counts. America's democratic systems are weakened by the historic and continued lack of fairness and equal access, and this nation cannot effectively address the most pressing issues of racial, economic, environmental, and reproductive justice while those most affected by the injustices are underrepresented and marginalized at the ballot box. Project Vote knows that strong democracy needs active participation from all sectors of society, and works hard to engage low-income and minority voters in the civic process.

The Government Agency Voter Registration Program is now arguably the most cost-effective tool to increase voter registration among low-income and other marginalized citizens. Since 2006, the Program has brought voter registration assistance to an estimated 2.5 million low-income and marginalized citizens by helping officials better comply with the NVRA.

**Duties and Responsibilities:**

- Develop, lead, or contribute to NVRA cases at the trial and appellate level, including legal research, identification of potential plaintiffs, preparation of pleadings and motions, depositions, negotiations, and court appearances;
- Implement strategies to improve agency performance that may include technical support, sharing of best practices, and litigation;
- Initiate, manage, and litigate Section 7 and Section 5 cases;
- Work collaboratively with other legal organizations, attorneys, and community organizations, fostering a climate of equity and inclusion among people with diverse backgrounds and experiences;
- Work with state executive branches, secretaries of state, human services agencies and departments of motor vehicles to improve registration systems by human service offices and motor vehicle offices;
- Develop clear knowledge of social service and motor vehicle delivery systems in project



states;

- Develop materials for internal and external use on best practices for NVRA implementation;
- Develop materials and strategies to monitor compliance with NVRA agreements and court orders;
- Work with Department of Justice to enforce compliance by states;
- Work with communications staff to develop NVRA communications strategy in states;
- Other duties as assigned.

### **Qualifications**

- Juris Doctorate from an ABA accredited law school;
- Demonstrated commitment to social justice and civil rights issues and an understanding that these issues are central to the overall protection of civil liberties;
- Demonstrated commitment to developing cultural knowledge, skills in understanding cross-cultural interactions, and an awareness and acceptance of the diverse organizations and populations with which Project Vote works.
- Ability to communicate and work effectively with people from diverse backgrounds and experiences;
- Licensed to Practice and in Good Standing in at least one jurisdiction;
- 3-5 years litigating in federal courts;
- Election law experience a plus but not required;
- Experience with civil rights and/or civil liberties litigation a plus;
- Familiar with court rules and practices;
- Strong legal research and analysis skills;
- Strong interpersonal skills;
- Organized and capable of handling multiple tasks;
- Self motivated and able to work independently;
- Detail oriented;
- Ability to speak Spanish a plus
- Demonstrated commitment to mission, values, and goals of Project Vote; and
- Able to work with other organizations and attorneys, with commitment to inclusivity and equity in external and internal practices.

**This position reports to the Director of the Government Agency Voter Registration Program.**

**Job Location is Washington DC.**

### **SALARY & BENEFITS:**

Salary will be based on experience and educational background. Project Vote offers competitive salary and excellent benefits.



**CLOSING DATE OF POSITION:** Position is open now. Applications will be considered on a rolling basis until the position is filled.

**HOW TO APPLY/CONTACT:**

E-mail your resume (preferably in Word), cover letter, writing sample, and list of references to: [jobs@projectvote.org](mailto:jobs@projectvote.org)

*Project Vote is an Equal Opportunity Employer and strongly encourages applications from women, people of color, persons with disabilities, and LGBT applicants. We are committed to a diverse workplace, and to supporting our staff with ongoing career development opportunities.*